

**SE, SEC & E.Co.Rlys.Employees' Co-operative Credit Society Ltd.**  
**H.O. 93, Circular Garden Reach Road, Kolkata – 700043**

**NOTICE**

No.S.E, S.E.C & E.Co.Rlys/ECCS Ltd./2025-26

August 08, 2025

The Management of the Society is pleased to inform all the shareholders that the Society is going to extend all kinds of benefits along with its Holiday Home Booking facility through online with app-based facility shortly. Accordingly, in continuation to this office earlier Notice No. SE, SEC & E.Co.Rlys/ECCS Ltd./2024-25, dated 06.11.2024 and 21.11.2024, all the shareholders are once again requested to submit their necessary individual particulars namely, 'Know Your Shareholder' or in other words 'KYS' in the prescribed proforma as early as possible so as to enable to extend all kinds of benefits through online as committed earlier by the Management of the Society. The blank KYS form may be collected from the Branch Offices of the Society or may be downloaded from the website of the Society. The hard copy of the same, duly filled in, along with the annexures of self-attested copies of both Aadhar and PAN, are to be deposited at the Branch Offices of the Society, in person or by any representative, where the accounts of the concerned Shareholders are maintained. **Necessary form for this purpose is enclosed herewith to facilitate the shareholders who have not submitted the same till now.**

Delegates of the Society are requested to extend necessary help and co-operation to the Shareholders in respect of above because a large number of 'KYS' are yet to be obtained by the Society and without which the Society will not be able to extend such online with app-based facility for its members.



  
**CHIEF MANAGER**

Copy to : The Chairperson S.E., S.E.C. & E. Co. Rlys. E.C.C.S. Ltd.,

Copy to: The Vice- Chairperson, S.E., S.E.C. & E. Co. Rlys. E.C.C.S. Ltd.,

Copy to: Sri \_\_\_\_\_, Director/ Member W.F.C./S.E, S.E.C. & E.Co. Railways Employees' Co-operative Credit Society Ltd., for information.

Copy to :Dy.Chief Manager ( F & A )

Copy to :Dy.Chief Manager ( Admin)

Copy to:Branch Managers S.E.,S.E.C. &E.Co. Railways Employees' Co-operative Credit Society Ltd., ADA/KGP/CKP/RNC/KUR/BSP/NGP/WAT/SBP/BBS/R, for information. They are instructed to give it a wide publicity amongst the shareholders of the Society. A copy of this Notification may be displayed on the Notice Board of the Branch for information of all concerned.

Copy to :ESTB. SECTION.

Copy to :NOTICE BOARD

Copy to :ENQUIRY SECTION

# S.E., S.E.C. & E.Co Rlys. Employees' Co-operative Credit Society Ltd.

H.O. : 93, CIRCULAR GARDEN REACH ROAD, KOLKATA – 700 043

## KNOW YOUR SHARE HOLDER

Paste Recent  
Colour  
Photograph

Please fill this form in **ENGLISH** and **BLOCK LETTERS**.

### IDENTITY DETAILS:-

Name of the Share Holder: \_\_\_\_\_

Father's / Spouse's Name: \_\_\_\_\_

Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Bill Unit No: \_\_\_\_\_

Designation: \_\_\_\_\_ Department: \_\_\_\_\_ Station: \_\_\_\_\_

P.F.No./ EMP. ID No.: \_\_\_\_\_ email ID: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Basic Pay: \_\_\_\_\_ PRAN No.: \_\_\_\_\_

PAN No.: \_\_\_\_\_ Aadhaar No.: \_\_\_\_\_

#Note: Please attach self attested Photo Copy of PAN & AADHAAR.

### ADDRESS DETAILS:-

#### **Present Address:**

Building/Flat/Door No.: \_\_\_\_\_ Area/Locality: \_\_\_\_\_

Road / Street: \_\_\_\_\_ Post Office: \_\_\_\_\_ District: \_\_\_\_\_

State: \_\_\_\_\_ Pin: \_\_\_\_\_

#### **Permanent / Correspondence Address : (if different from present address)**

Building/Flat/Door No.: \_\_\_\_\_ Area/Locality: \_\_\_\_\_

Road / Street: \_\_\_\_\_ Post Office: \_\_\_\_\_ District: \_\_\_\_\_

State: \_\_\_\_\_ Pin: \_\_\_\_\_

### DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of ShareHolder

### AKNOWLEDGEMENT

Received **KNOW YOUR SHARE HOLDER** Form along with self attested photo copy of PAN and AADHAAR from **Sri / Smt / Kumari** \_\_\_\_\_

P.F.No. \_\_\_\_\_ B.U.No.: \_\_\_\_\_ Station: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Receiving Clerk  
Branch: \_\_\_\_\_